

**CITY OF NEPTUNE BEACH**  
**JOB ANNOUNCEMENT**  
**Police Officer (Police Department) – FULL TIME**

**DESCRIPTION**

The City of Neptune Beach Police Department is seeking applications for Police Officers. Police Officers are appointed by the Police Chief and report directly to Patrol Sergeants. The position performs various duties in law enforcement and provides services to protect the lives and property of the citizens of the City of Neptune Beach, to include patrolling, investigating crimes and enforcing traffic laws. Incumbent ensures all laws and ordinances are enforced in an efficient, effective and professional manner. Work is performed under general supervision and performance is reviewed through conferences, reports submitted, and results obtained. Incumbent will enforce all city and state codes, ordinances, laws, and regulations in order to protect life and property and to prevent crime and promote security; apprehends and/or arrests persons who violate federal, state or City codes and laws and advises suspects of rights; processes and transports prisoners according to procedure.

**QUALIFICATIONS**

- Minimum age of 21 years;
- Must be a citizen of the United States;
- Minimum education of a high school diploma or equivalent, some college is preferred;
- Must not have been convicted of any felony; must not have been convicted of a misdemeanor involving perjury or a false statement;
- Must not have received a dishonorable discharge from any armed forces of the United States.
- Must not, AFTER July 1, 1981, plead guilty, no contest, have been found guilty of any felony or of a misdemeanor involving perjury or false statement, notwithstanding suspension of sentence or withholding of adjudication;
- Must have completed the Florida Basic Recruit class and passed the FDLE certification examination (currently enrolled students may apply);
- Must have a current, valid Florida Driver License;
- Must have good moral character as determined by a background investigation, which includes a drug screen and Computer Voice Stress Analysis, if applicable;
- Must pass a physical and psychological examination by licensed physicians based on specifications established by the Criminal Justice Standards and Training Commission.

**APPLICATION PROCESS**

Qualified applicants may obtain an application here;  
<https://ci.neptune-beach.fl.us/Applications-6-111.html>

Deadline for applications is:

**Open until filled**

If unable to obtain application online, contact the City of Neptune Beach directly at (904) 270-2400, extension 30 or email:

Mrs. Catherine Ponson  
116 First Street  
Neptune Beach, Florida 32266  
[Clerk@nbfl.us](mailto:Clerk@nbfl.us)

EOE

**If claiming veteran's preference you must attach the correct DD-214 (Form 4) for consideration.**