

**PUBLIC WORKS OFFICE
CITY OF NEPTUNE BEACH, FLORIDA
2010 FOREST AVENUE
TEL.# (904) 270-2423**



POSITION VACANCY

POSITION: PUMP MECHANIC

DEPARTMENT: SEWER

SUPERVISOR: LEON SMITH

HOURLY SALARY RANGE:	STARTING:	\$15.51	ENDING:	\$27.15
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STARTING DATE:

JOB DESCRIPTION

CHARACTERISTICS OF THE CLASS:

Under the general supervision of the Water/Wastewater Supervisor, performs manual labor; routine inspections; skilled mechanical work in the operation, maintenance, repair, and upgrading of wastewater treatment mechanical equipment and systems. Work may be reviewed while in progress or upon completion. Performs other work as requested.

EXAMPLE OF DUTIES:

1. Inspects lift stations; removes, repairs, or replaces defective pumps, motors, electrical controls, valves, generators, air compressors, etc.
2. Performs routine preventative maintenance on equipment in lift stations which may include checking temperature, greasing, checking oil levels, cleaning and painting; reads meters at stations as directed.
3. Maintains lift station facilities; performs building and grounds maintenance.
4. Initiates purchase requisitions for spare parts, materials, and tools when needed.
5. Investigates customer problems; troubleshoots mechanical or electrical problems.
6. Directs and assists helpers in various tasks; reports to supervisor concerning station status; insures proper station operation.
7. Operates large vacuum truck; operates landscaping and other power tools.
8. Repairs pumps, generators, electrical equipment, and other related equipment.

Requirements

1. Training and Experience

Must possess a high school diploma, GED, or equivalent; supplemented by two years' work experience in the maintenance and repair of motors and equipment in wastewater treatment plants; or an equivalent combination of training and experience. Must have and maintain a Florida driver's license. Must have and maintain a telephone at home for Acall-outs@ or other necessary contacts.

2. Knowledge, Abilities, and Skills

Knowledge of the functions and servicing requirements of electrical and mechanical equipment, machinery, and pumps.

Knowledge of the geography of the City.

Knowledge of the wastewater collection system.

Ability to inspect machinery and mechanical equipment in operation and to detect flaws and defects in operation.

Ability to read diagrams and charts accurately.

Ability to maintain accurate records.

Ability to establish and maintain effective working relationships with other employees, supervisor, and the public.

Skill in the safe operation of a motor vehicle.