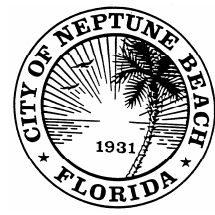


# SIGN Permit Application

## CITY OF NEPTUNE BEACH

116 First Street • Neptune Beach, Florida 32266-6140  
(904) 270-2400 Ext 4 • FAX (904) 270-2432



**Job Address:** \_\_\_\_\_ **Permit Number:** \_\_\_\_\_

**Legal Description** \_\_\_\_\_ **RE Parcel Number:** \_\_\_\_\_

**Valuation of Work \$** \_\_\_\_\_

**Class of Work (circle one):** New Addition Alteration Enlargement/Change Illuminated Non-illuminated  
**Type of Sign:** Freestanding/monument Building

Describe in detail the type of work to be performed: \_\_\_\_\_

### Tenant Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

### Owner Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

### Contractor Information:

Name of Company: \_\_\_\_\_ Qualifying Agent: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Office Phone \_\_\_\_\_ Fax Number \_\_\_\_\_ Job Site Contact/Number \_\_\_\_\_  
State Certification/Registration # \_\_\_\_\_  
Architect Name & Phone # \_\_\_\_\_  
Engineer's Name & Phone # \_\_\_\_\_

*Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. This permit becomes null and void if work is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is commenced. I understand that separate permits must be secured for **Electrical Work, Plumbing, Building, Wells, Pools, Furnaces, Boilers, Heaters, Tanks and Air Conditioners, etc.***

*I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction.*

## **WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.**

**IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

Signature of Owner \_\_\_\_\_

Signature of Contractor \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_  
Day of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_  
Day of \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Notary Public

### **DO NOT WRITE BELOW THIS LINE: OFFICE USE ONLY**

FEES:  
BP \_\_\_\_\_

### **Community Development Review Result (circle one):**

PR \_\_\_\_\_

Approved Disapproved Approved w/ Conditions Reviewer's Initials/Date: \_\_\_\_\_

Allowable square footage \_\_\_\_\_ Actual Square footage \_\_\_\_\_

**Conditions/Comments:** \_\_\_\_\_

### **Building Official Review Result (circle one):**

Approved Disapproved Approved w/ Conditions Reviewer's Initials/Date: \_\_\_\_\_

**Conditions/Comments:** \_\_\_\_\_